

Satyawati College

(University of Delhi)

Ashok Vihar, Delhi-110052

MINUTES OF THE GOVERNING BODY MEETING HELD ON 13.04.2016 IN THE COMMITTEE ROOM OF THE COLLEGE

A meeting of the Governing Body was held on 13th April, 2016 in the Committee Room wherein following members were present:

1. Mr. Bachan Singh Dhanola, Chairman
 2. Mr. Ishrat Jamil, Treasurer
 3. Dr. Manjula Dass, Member-Secretary
 4. Dr. Satender Kumar Joshi
 5. Prof. Chander Shekhar
 6. Prof. Sangit Kumar Ragi
 7. Mr. Ashok Chadda
 8. Mr. D. Parashar
 9. Mr. L.K. Sharma
 10. Prof. M.P. Singh
 11. Mr. Madhusudan
 12. Mr. Kumar Pankaj
 13. Dr. Nirmal Jindal
 14. Dr. Anjela Daimari
 15. Dr. Anamika
 16. Dr. Prakash Veer Dahiya
 17. Mr. Sheetla Prasad, Nominated member of Non-teaching Staff (Morning)
 18. Mr. Rattan Mani, Nominated member of Non-teaching Staff (Evening)
-
1. (a) Confirmed the minutes of the Governing Body meeting held on 18.11.2015.
(b) There was no matter arising out of the minutes.
 2. It noted that Prof. Chander Shekhar has been re-appointed as University Representative on the Governing Body by the University of Delhi vide its letter No.CS-I/(108)/UR/GB/STC/2016/687/55449 dated 24.02.2016 for a period of one year w.e.f. 07.03.2016.
 3. It noted that Prof. Sangit Kumar Ragi has been re-appointed as University Representative on the Governing Body by the University of Delhi vide its letter No.CS-I/(108)/UR/GB/STC/2016/687/55453 dated 24.02.2016 for a period of one year w.e.f. 27.03.2016.

4. It noted that Dr. Nirmal Jindal, Associate Professor of Political Science department has been appointed as Teachers' Representative on Governing Body under the category of more than 10 years' service vide University letter No. CS-I/(108)/TR/GB/SC/2015/636 dated 23.12.2015 for a period of one year w.e.f. 22.12.2015.
5. It noted that Mr. Sheetla Prasad, Library Attendant has been nominated to attend the meeting of the Governing Body as Special Invitee from Non-teaching Staff vide College letter No.SC/ADMN./737/2015 dated November 26, 2015 in accordance with E.C. Resolution No.188 dated 31.03.2012 for a period of one year w.e.f. 26.11.2015.
6. It approved the action taken by the Chairman, Governing Body in approving appointment/re-appointment of following teachers on Ad-hoc basis from the date of their joining mentioned against each till the end of the current Academic Session 2015-16.

S.No.	Name	Department	Date of Joining
1.	Mr. Rajesh Aggarwal	Physical Education	22.03.2016
2.	Mr. Vivek Kumar	Commerce	22.03.2016
3.	Mr. Ajeet Singh	Mathematics	22.03.2016
4.	Ms. Kajal Tehri	English	22.03.2016
5.	Ms. Somya	English	22.03.2016
6.	Mr. S.S.M. Husaini	Urdu	22.03.2016
7.	Md. Masroor Alam	Economics	22.03.2016
8.	Ms. Kokila Meena	Economics	22.03.2016
9.	Ms. Nidhi Bagaria	Economics	22.03.2016
10.	Mr. Swarup Santra	Economics	22.03.2016
11.	Mr. Rajesh Kumar	Economics	22.03.2016
12.	Ms. Basanti Nayak	Economics	22.03.2016
13.	Ms. Vaishali Narolia	Commerce	22.03.2016
14.	Ms. Sonam Kumari Gupta	Commerce	22.03.2016
15.	Mrs. Shveta Kalra	Commerce	23.04.2016
16.	Ms. Diya Pandey	English	19.04.2016
17.	Mr. Devesh Birwal	Economics	17.04.2016
18.	Mr. Kamal Kumar	Political Science	13.04.2016
19.	Dr. Ashutosh Trivedi	Political Science	13.04.2016
20.	Mr. Sandeep Kumar Verma	History	17.04.2016
21.	Ms. Meenu Devi	Mathematics	17.04.2016
22.	Ms. Shruti Joshi	Political Science	03.03.2016
23.	Ms. Sharanya Ganguly	English	09.03.2016
24.	Mr. Sarweshwar Gautam	Economics	27.02.2016
25.	Ms. Tarannum Amir	Commerce	27.02.2016

26. Mr. Sandeep Kumar	Sanskrit	25.02.2016
27. Ms. Bhawna Jha	Economics	10.02.2016
28. Ms. RVS Chuimila	Commerce	22.01.2016
29. Mr. Rachit Kumar	English	25.01.2016
30. Mr. Manoj Kumar Yadav	English	25.01.2016

7. It confirmed the services of the following Non-teaching staff from the date of their joining in the college as mentioned against each after the successful completion of their probation period of one year

S.No.	Name	Designation	Date of Joining
1.	Mr. Panni Ram	Sr. Assistant	17.10.2014
2.	Mr. Shashi Bhushan Verma	Sr. Assistant	17.10.2014
3.	Mr. Shiv Lal	Assistant	05.11.2014
4.	Ms. Sadhna Dash	Assistant	05.11.2014
5.	Ms. Richa Gaba	Assistant	01.01.2015
6.	Ms. Rakhi Pareek	STA	08.01.2015

In view of the complaint received from Dr. Sudhir Kumar Goyal alleging that Junior Assistants have been appointed illegally, it was resolved to form a four members committee consisting of following to submit its report before the Governing Body so that services of Junior Assistants be confirmed.

1. Shri Ishrat Jamil, Treasurer, Governing Body
2. Shri Ashok Chadda, Member, Governing Body
3. Shri D. Parashra, Member, Governing Body
4. Prof. Sangit Kumar Ragi, Member, Governing Body

Principal informed the Governing Body that two Junior Assistants have been appointed under OBC Expansion Scheme.

8. It extended the term of Dr. Manjula Dass as Officiating Principal of the College w.e.f. 3rd May, 2016 for a period of six months or till the post is filled up, whichever is earlier.
9. It confirmed the action taken by the Chairman, Governing Body in sanctioning leave to following teachers of the College:

Name of the Teacher	Department	Leave	Period
Dr. Malti Raghav	Sanskrit	C.C.L.	04.02.16 to 21.04.16
Dr. Ankur Bhatnagar	Economics	C.C.L.	18.02.16 to 02.04.16
Dr. S.K. Goyal	Commerce	EOL	23.02.16 to 20.03.16

10. It noted that Dr. Sanjay Choudhary, Assistant Professor in the department of Physical Education resumed his duties after availing EOL without pay with Lien w.e.f. 29.03.2015 after availing EOL without pay with Lien w.e.f. 11.12.2014 to 28.02.2017.
11. It approved the recommendation of the Departmental Promotion Committee promoting following Non-teaching Staff of the College from the date mentioned against each:
- | | | | | |
|--------------------------|-------------|-----------|--------|----------------|
| 1. Mrs. Ravi Kiran Kalra | promoted to | A.O. | w.e.f. | 09.12.15 (A/N) |
| 2. Mr. B.P. Singh | promoted to | Assistant | w.e.f. | 27.01.16 (A/N) |
| 3. Mr. Sukai Prasad | promoted to | Assistant | w.e.f. | 27.01.16 (A/N) |
12. It confirmed the action taken by the Chairman, Governing Body to advertise following tenders in the daily newspapers:
- Electronic work for providing two number lift (Passenger Lift) at old building and new building of the Satyawati College
 - Strengthening/Reconstruction of main Carriageway and Parking area at Satyawati College
 - Repair/Strengthening/Raising of Brick Masonry boundary wall around the College premise at Satyawati College

It was resolved that amount of tender should be recorded in the minutes of the Governing Body with complete details from next time.

13. It confirmed the action taken by the Chairman, Governing Body in awarding tender to M/s S.S. Builders & Const. Co for the following work:
- Repair/strengthen of existing RCC stair case
 - Repair of Boundary Wall

The tenders for abovementioned works were awarded to M/s S.S. Builders & Const. Co. after following the due procedure by inviting quotations through wide publicity in the Newspapers and website of the College. Bids from the 8 contractors were received. On the basis of comparative statement, M/s S.S. Builders & Const. Co. was declared as L-1 for the abovementioned works.

It was resolved that from next time amount of tender and amounts quoted by each of the contractor should be mentioned in the minutes of the Governing Body.

14. It confirmed the action taken by the Chairman, Governing Body in awarding tender for the whitewashing and allied works of Staff Quarter to M/s Ram Kumar Sharma.

The tenders for abovementioned works were awarded to M/s Ram Kumar Sharma after following the due procedure by inviting quotations through wide publicity at the website of the College. Bids from the 4 contractors were received. On the basis of comparative statement, M/s Ram Kumar Sharma was declared as L-1 for the abovementioned work.

15. It approved to charge fees of Rs.25/- per students towards SC/ST Committee Fund from the academic session 2016-17 on the recommendation of the Staff Council. The Staff Council in its meeting held on 19.11.2015 recommended that Rs.25/- per student should be charged towards SC/ST Committee Fund from the coming academic year.
16. It noted that Dr. Swasti Alpana, Assistant Professor, Department of History has been appointed as Deputy Proctor in the University of Delhi on deputation basis vide University letter dated 14th March, 2016. As per her request, she will be relieved from 1st July, 2016.

Dr. Swasti Alpana, Assistant Professor, Department of History has been appointed as Deputy Proctor in the University of Delhi on deputation basis vide University letter dated 14th March, 2016. But she has requested vide letter dated 21.03.2016 that she may be relieved from the College w.e.f. 1st July, 2016 instead of immediate effect.

17. It noted and approved the action taken by the Chairman, Governing Body in sanctioning Deputation Leave to Dr. Riaz Ahmad, Associate Professor in the Department of Political Science w.e.f. 24.02.2016 to 31st May, 2016 to join as Visiting Professor of Indian Studies, at University of Colombo, Colombo, Sri Lanka. Dr. Riaz Ahmad, Associate Professor in the Department of Political Science was selected for deputation as the Visiting Professor to ICCR Chair of Indian Studies at the University of Colombo, Sri Lanka for a period of one semester vide letter No.Ch./UC/15-16 dated 23.12.2015.

Supplementary Agenda:

1. It was resolved not to appoint Mrs. Ravi Kiran Kalra, Retired Administrative Officer, as Consultant as there is already an Administrative Officer who is working on deputation basis.

Any other matter:

1. The matter of leave taken by the teachers during the examination was discussed. It was resolved that if there is a resolution of the Staff Council stating that teachers are required to apply for leave for the entire period of examination then same is approved. If there is no such resolution, then it is resolved that teacher should apply for leave in continuation starting from first duty to last duty.

The meeting came to an end with vote of thanks to the Chair.

Chairman, Governing Body

Manjula Datta
Member-Secretary